Governor Dee C. Hansen Executive Director Robert L. Morgan State Engineer

1636 West North Temple, Suite 220 Salt Lake City, Utah 84116-3156 801-538-7240

September 19, 1991

James E. Hickey Box 13 Lonetree, Wy 82936

BEACEN CREEK

Dear Jim:

Our office has been contacted by the Division of Finance/ Department of Administrative Services and they have indicated that a copy of your Wyoming Driver's License will not do for the process of verifying your Social Security Number.

The State Payroll Department requires a legible copy of your Social Security Card to verify the information on the payroll records and make any necessary corrections. This process has a two-fold purpose to (1) protect the employee from later complications with the Social Security Administration and to (2) protect the employee's department from paying Internal Revenue Service penalties.

Please send the necessary information to our office as soon as possible so that the proper requirements for verification may be met.

Sincerely,

Lee H. Sim, P. E.

Bonnie D. Demean

Directing Engineer Adjudication/Distribution

LHS:bdd